



REQUEST FOR QUOTATION

Date: 12 April 2023
RFQ No.: 100-23-01-133

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number: _____

The **City Government of Pasig**, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Various Textbooks and Instructional Materials for the Pasig City Library** with an Approved Budget for the Contract (ABC) of **Php 180,000.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.


The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name (PLEASE DO NOT LEAVE BLANK)	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	Foundations of Consciousness by Revonsuo, Antti		2	cps	2,998.00	5,996.00		
2	Hard Feelings: The Moral Psychology of Contempt By Bell, Macalester		2	cps	2,437.00	4,874.00		
3	How to Be Trustworthy By Hawley, Katherine		2	cps	2,745.00	5,490.00		
4	Team Building Through Physical Challenges/2ed: A Compete toolkit By Anderson, Leigh Ann		2	cps	2,834.00	5,668.00		
5	Human Resources Management in the Hospitality By Boella, Michael J.		1	cpy	6,095.00	6,095.00		
6	Human Resources Research Method By Tommy, Beckey		1	cpy	6,832.00	6,832.00		
7	Humanity by Weiwei, Ai		2	cps	1,316.00	2,632.00		
8	Supporting Birth Parents whose children have been adopted By Alper Joanne		1	cpy	2,752.00	2,752.00		
9	Eclise: What everyone need to know By Close, Frank		1	cpy	1,656.00	1,656.00		
10	Hotel Resort Management by Victor Cobb		1	cpy	6,832.00	6,832.00		

11	Tambora: The Eruption The Change The World By Wood, Gillen Darcy	1	cpy	1,716.00	1,716.00		
12	Raw veganism: Phylosophy of the Human diet By Alvaro, Carlo	1	cpy	4,070.00	4,070.00		
13	Cancertherapy: prescribing and administration method By Pham Trinh	1	cpy	5,680.00	5,680.00		
14	100 Great Philosopher who changed the world by Stroke, Philip	1	cpy	1,398.00	1,398.00		
15	100 Great Scientist who changed the world by Balchin, John	1	cpy	1,398.00	1,398.00		
16	Amazing book of Animal by Leach, Michael	1	cpy	567.00	567		
17	Aiming fo Love By Connealy, Mary	2	cps	1,330.00	2,660.00		
18	All Adults here: A novel by Straub, Emma	2	cps	1,201.00	2,402.00		
19	Girls like us by Alger, Christina	2	cps	788.00	1,576.00		
20	I heart you: the perfect for valentine's by Cico, Books	2	cps	691.00	1,382.00		
21	I'm being honest by Wibberly, Emily	2	cps	778.00	1,556.00		
22	List of things that will not change by Stead , Rebecca	2	cps	884.00	1,768.00		
23	Love come softly by Oke, Janette	2	cps	1,007.00	2,014.00		
24	Precious you: A novel by Takhan, Helen Monks	2	cps	1,167.00	2,334.00		
25	The string by Breakey, Caleb	2	cps	1,330.00	2,660.00		
26	Writing fiction/10 ed. a guide to narrative craft by Borroway, Janete	2	cps	2,168.00	4,336.00		
27	Draw Unicorns with Simple Shapes by Moon, Jo	5	cps	774.00	3,870.00		
28	Grandad Mandela by Ziwelene, Zazi Mandela	5	cps	976.4	4,882.00		
29	The Children Favorite stories: Fables, Myths, Legend and Fairly Tales by Toth, Marian D.	2	cps	1,464.00	2,928.00		
30	The Bear, The Piano, The Dog and the Fiddie by Litchfield, David	2	cps	838.00	1,676.00		
31	Five Little Mermaids by Schribens, Sunny	2	cps	720.00	1,440.00		
32	Good Night Sharkes By Gamble, Adam	2	cps	718.00	1,436.00		
33	Magical Kingdom of Birds: The Silent Songbird by Booth, Anne	2	cps	718.00	1,436.00		
34	Just under the clouds by Sarno, Melissa	2	cps	576.00	1,152.00		
35	Space is Awesome: 101 Encredible Things every kid should know by Harman, Alice	2	cps	778.00	1,556.00		
36	Accounting Fundamentals for Health Care Management/ 3ed. By Flinker, Steven A.	1	cpy	8,385.00	8,385.00		
37	Essentials Skills for Early Career Researchers By Roche, Joseph	1	cpy	3,640.00	3,640.00		

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



(02) 8643-1111 * (02) 8641-1111 loc 1461 *  bidsandawards@pasigcity.gov.ph *



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2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement** ([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
 - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

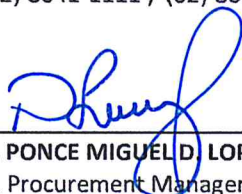
- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [to be submitted upon delivery]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [to be submitted upon delivery].

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City**.

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph


ATTY. PONCE MIGUEL D. LOPEZ
Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation and its Terms of Reference, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

Conforme:

Signature over Printed Name

Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

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